

# Hiram Village Council Meeting

Rosser Municipal Building  
11617 Garfield Road, Hiram, Ohio 44234

July 9, 2024

The following Members of Council were present: Mr. Szell, Mrs. Greenwood, Mr. Bisutti, Mr. Smith, Mr. McCreight and Mr. Frato-Sweeney. The following were also present: Mayor Anne Haynam, Village Solicitor Charles Gasior, Fiscal Officer Susan Skrovan-DeYoung, Police Chief Brian Gregory, Fire Chief Bill Byers and Village Administrator Steve Schuller.

The following persons were present: Noah Frato-Sweeney

Mayor Haynam called the regular meeting to order at 7:00 p.m.

The Mayor asked for a motion to approve the meeting minutes of June 11, 2024. The minutes were approved by general consent.

The Mayor asked for a motion to approve the public hearing minutes of June 25, 2024. The minutes were approved by general consent.

The Mayor asked for a motion to approve the special meeting minutes of June 25, 2024. The minutes were approved by general consent.

The Mayor asked for a motion to approve the proposed amended agenda as presented. The amended agenda as presented was approved by general consent.

## GUEST AND PUBLIC COMMENT

None

## DEPARTMENT HEAD REPORTS

**\*Police Chief Brian Gregory provided their monthly report.**

Police Chief Gregory provided an update since his report was distributed.

Chief Gregory has spoken with campus safety regarding the use of the northern part of the trail parking lot by AVI.

Council asked the Chief about the status of the speed cameras. Brian said we are on our fourth week of speed warnings. We will be live with the system on Monday, July 15<sup>th</sup>.

**\*Fire Chief Bill Byers provided their monthly report at Finance & Safety.**

Chief Byers had no more to report.

The Mayor thanked both Chiefs for their efforts with the 4<sup>th</sup> of July event.

**\*Village Administrator Steve Schuller provided their monthly report.**

Steve provided additional information to his report. The water plant is now mostly painted; the new color is "Title".

## Mayor Report July 2024

The Mayor's report was provided to Council today. The following were items discussed by Council.

We will have 100 volunteers from the LDS offering community services for the Village; we have eight different sites throughout the Village. It will be for a two-hour block of time on July 18<sup>th</sup> from 1:00 pm – 3:00 pm. If anyone can help facilitate a site or provide tools, it would be appreciated.

For any updates to our website committee, please refer to Justin. Justin provided an update that it is being redone. Plans are to have it completed by October 1<sup>st</sup> or sooner.

Councilman McCreight spoke about an idea the Park Board is looking into for solar panels installed behind Jagow Park. The Village could own them or lease them; both options are available. It would be best if the Village owned them. The Park Board is looking at any and all grant options. There were no real objections to the idea. This will be brought to Finance for additional review and recommendations.

Councilman Frato-Sweeney reported that he did receive his Village Pass today. It will allow someone to utilize college facilities from Monday through Friday between 9:00 am – 8:00 pm through the summer.

Council and Mayor discussed updates to the Employee Handbook. They asked the Fiscal Officer to check with our health insurance carrier, Anthem, whether they require our workplace to be "smoke free" or "tobacco free".

**\*The Fiscal Officer Report: Susan Skrovan-DeYoung presented the monthly financial reports.**

Mrs. Skrovan-DeYoung provided Council her reports either Friday in the Council folder or by email on Monday.

**A motion to accept the fiscal officer's report was made by Mr. Szell with a second from Mrs. Greenwood. The motion passed 6-0.**

**The bills list was reviewed. A motion to approve the bills list as presented was made by Mr. Szell with a second from Mr. Bisutti. The result of the voice vote was 6-0 in favor.**

**A motion to approve the appointment of Charles Hoskin as a full-time Police Department Officer with benefits with our part-time officer James Clemens having additional hours starting in September was made by Mr. Szell with a second from Mr. Bisutti. The result of the voice vote was 6-0 in favor.**

## **HIRAM TOWNSHIP REPORT**

No Township report tonight.

## **LEGISLATION**

### **ORDINANCES**

**2024-11: AN ORDINANCE TO AMEND CHAPTER 303 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF HIRAM REGARDING ENFORCEMENT, IMPOUNDING AND PENALTY. 3<sup>rd</sup> READING.** A motion to approve was made by Mr. Szell with a second from Mr. Smith. The result of the voice vote was 6-0 in favor.

**2024-12: AN ORDINANCE TO AMEND CHAPTER 135 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF HIRAM REGARDING THE VILLAGE ADMINISTRATOR. 3<sup>rd</sup> READING.** A motion to approve was made by Mr. Frato-Sweeney with a second from Mr. Szell. The result of the voice vote was 6-0 in favor.

**2024-15: AN ORDINANCE TO AMEND CHAPTER 339 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF HIRAM PROHIBITING THE USE OF ENGINE BRAKES. 2<sup>nd</sup> READING.**

**2024-16: AN ORDINANCE TO AMEND TITLE FIVE OF THE CODIFIED ORDINANCES OF THE VILLAGE OF HIRAM RECOGNIZING THE HIRAM HISTORICAL SOCIETY. 2<sup>nd</sup> READING.**

**2024-17: AN ORDINANCE TO AMEND SECTION 1107.11 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF HIRAM REGARDING THE PENALTIES FOR ZONING VIOLATIONS. 2<sup>nd</sup> READING.**

**2024-18: AN ORDINANCE AMENDING THE PERMANENT APPROPRIATIONS IN SEVERAL FUNDS AND DECLARING AN EMERGENCY.** A motion to suspend the rules was made by Mr. Frato-Sweeney with a second from Mr. Szell. The motion passed 6-0. A motion to approve as an emergency was made by Mr. Frato-Sweeney with a second from Mr. Bisutti. Council asked about the need for this to be an emergency. Susan explained the reasons. Mr. Szell called for the question. The result of the voice vote was 6-0 in favor.

**2024-19: AN AMENDED ORDINANCE SETTING BASE COMPENSATION RANGES FOR EMPLOYMENT POSITIONS AT THE VILLAGE OF HIRAM, REPEALING ORDINANCE 2024-06 AND OTHER INCONSISTENT ORDINANCES OR PARTS OF ORDINANCES AND DECLARING AN EMERGENCY.** A motion to suspend the rules was made by Mr. Szell with a second from Mr. Bisutti. The motion passed 6-0. A motion to approve as an emergency was made by Mr. Frato-Sweeney with a second from Mr. Bisutti. Council reviewed the change in adding part-time assistant(s) under the direction of the Village Administrator. The pay scale was confusing at between \$2,000 to 30,000 (hourly). The others specify the hourly rates used. Council would like to see this change to read, \$10.45 (minimum wage) to \$28.84 per hour. A motion to amend Ordinance 2024-19 to reflect an hourly pay scale as mentioned was made by Mr. Smith with a second from Mr. Szell. The result of the voice vote was 6-0 in favor. A motion to approve Ordinance 2024-19 as amended was made by Mr. Smith with a second from Mr. Szell. The result of the voice vote was 6-0 in favor.

## RESOLUTIONS

**2024-23: A RESOLUTION APPROVING THE 2025 PROPOSED BUDGET AND AUTHORIZING THE FISCAL OFFICER TO SUBMIT THE BUDGET TO THE PORTAGE COUNTY AUDITOR. 3<sup>rd</sup> READING.** Council went over the figures provided by the Fiscal Officer and discussed them in detail. They were still a little uncomfortable with the estimated revenue figure of \$75,000 for speed cameras. The Fiscal Officer reiterated that these are estimates and they can be amended through the year lower or higher as the year progresses. A motion to approve was made by Mr. Bisutti with a second from Mr. Szell. The result of the voice vote was 6-0 in favor.

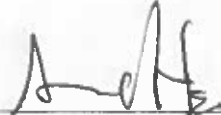
**ANY OTHER BUSINESS:** None.

**A motion to convene in Executive Session for the purpose of personnel evaluations/contracts per ORC 121.22 at 8:12 pm was made by Mr. Szell and seconded by Mr. Bisutti. The motion passed 6-0.**

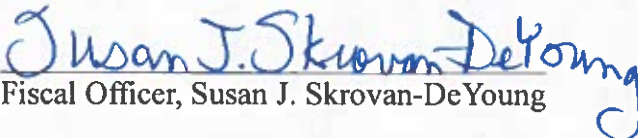
**A motion to reconvene in Regular Session at 9:00 pm was made by Mr. Szell and seconded by Mr. Bisutti. The motion passed 6-0.**

**The Mayor asked for a motion to adjourn the meeting. A motion to adjourn the meeting was made by Mr. Szell and seconded by Mr. Frato-Sweeney. The motion passed 6-0. The meeting adjourned at 9:01 pm.**

These minutes are pending approval by Council.

  
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Mayor Anne Haynam

ATTEST:

  
Fiscal Officer, Susan J. Skrovan-DeYoung